

## Career Epidemiology Field Officer Program

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Together We Can Do More





## Welcome to the 2011 Career Epidemiology Field Officer (CEFO) Program National Meeting!

The CEFO Program is dedicated to strengthening epidemiologic and scientific support, as well as enhancing capabilities, of preparedness and response activities of state, local, territorial and tribal public health programs. With 31 CEFOs in 25 health departments, the CEFO Program represents one of the largest assignments of CDC staff epidemiologists to full-time positions in state and local health agencies in the history of CDC.

Last year the CEFOs played critical roles in public health responses to major national and international emergencies, including flooding in the Midwest, tornadoes in the Southeast, and the earthquake and cholera outbreak in Haiti. CEFO contributions to enhancing epidemiologic capacity and public health preparedness in their jurisdictions include training local health department staff, strengthening surveillance systems, building relationships with healthcare providers, and facilitating interactions with CDC and other federal agencies.

We are grateful to CDC leaders that have dedicated time to participate in this meeting:

- CDC Director Dr. Thomas Frieden will discuss his perspectives on the agency's support for state and local public health through assignment of field staff.
- OPHPR Director RADM Ali Khan will discuss his vision for the CEFO Program and the CDC strategic plan for preparedness and response.
- RADM Khan will also moderate a session with Dr. Stephen Thacker, Director, Office of Surveillance, Epidemiology and Laboratory Services (OSELs), and Dr. Judy Monroe, Director, Office for State, Tribal, Local and Territorial Support (OSTLTS). These panelists will discuss their programs, including organizational structures, purpose, functions, and activities that may impact the CEFO Program.
- Other sessions will focus on ongoing and emerging topics, including:
  - Hospital preparedness and public health preparedness, and alignment of these grant programs
  - Public health surveillance
  - Electronic reporting systems
  - Foodborne illness

We hope that this 2011 meeting will offer opportunities for CEFOs to both share and gather information that will further their contributions to state and local public health preparedness, as well as provide a venue for CEFOs to strengthen communications with CDC colleagues and among themselves.

Best wishes,



Barbara A. Ellis, Ph.D.  
Associate Director for Science  
Science and Public Health Practice Office  
Office of Public Health Preparedness and Response (OPHPR)  
Centers for Disease Control and Prevention  
Atlanta, GA USA

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## Acknowledgements

The Center for Disease Control and Prevention's Office of Science and Public Health Practice (OSPHP) would like to thank the members of the 2011 Career Epidemiology Field Officer (CEFO) Program National Meeting Planning Work Group for their time and input into the meeting program.

**CEFO Thomas Chester, MD, MPH**  
Mississippi State Department of Health  
Jackson, Mississippi

**CEFO Aaron Fleischauer, PhD, MSPH, CDR, USPHS**  
North Carolina Department of Health and Human Services  
Raleigh, North Carolina

**John M. Horan, MD, MPH**  
Director, CEFO Program  
Atlanta, Georgia

**Melanie C. Lagarde, MPH, BSN, CHES**  
Senior Advisor to the Director  
CEFO Program  
Atlanta, GA

**CEFO Randall Nett, MD, MPH, LCDR, USPHS**  
Montana Department of Public Health and Human Services  
Helena, Montana

**CEFO Ami Patel, PhD, MPH**  
Philadelphia Department of Public Health  
Philadelphia, Pennsylvania

**CEFO Ann Schmitz, DVM, AM**  
Florida Department of Health  
Miami, Florida

**CEFO Rebecca Sunenshine, MD, CDR, USPHS**  
Maricopa County Department of Public Health  
Phoenix, Arizona

In addition, OSPHP wishes to acknowledge the contributions of other CEFOs and staff of the CEFO Program.





## General Information

### Meeting Site:

CDC Roybal Campus  
Thomas R. Harkin Global Communications Center  
Building 19  
Auditoriums B1 and B2  
Atlanta, GA

### Hotel Information:

Emory Conference Center Hotel  
1615 Clifton Road  
Atlanta, GA 30329  
Phone: 404.712.6000

Directions and maps of the hotel are available online at  
[www.emoryconferencecenter.com/maps.html](http://www.emoryconferencecenter.com/maps.html)

### Hotel Shuttle Service:

A complimentary hotel shuttle is available to transport up to six passengers at a time to locations within a mile and a half radius from the hotel. Reservations are not accepted. Please contact Leotis Watson at 404.712.6059 or [lwatson@ecch.emory.edu](mailto:lwatson@ecch.emory.edu) to arrange third party transportation services. Another option is Cliff Shuttles at Emory,  
<http://transportation.emory.edu/transportation/cliff.index.html>

### Emergency Procedures:

Please follow building evacuation instructions included in this booklet on pages 6 and 7.

### Tell Us What You Think!

We take your feedback seriously. For quick comments, questions, ideas, or suggestions, please fill out a comment card located in the meeting room and place it in the comment card collection box.

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## Roybal Campus Assembly Areas

In the event of an emergency requiring the immediate evacuation of a building, i.e., fire/explosion, bomb threat, chemical or biological release, etc., Assembly Areas have been designated to ensure that occupants are located at a safe distance away from affected building(s). All Roybal Campus occupants should review the map below and familiarize themselves with their designated assembly areas.

The following systems will be used to notify building occupants:

- Fire alarm - horn/strobe devices activated by manual pull stations located near stairways.
- PA/Voice communication system - currently functional in Bldgs. 5, 15, 16, and 17 only (remaining buildings under contract and will be brought on-line starting April 2002).
- Interim measures for those buildings, including Bldgs. 1E, 1M, 1S, 2, 3, 4, 5, 6, 7, 8 & 9, 11, and 15. - Network Notification.
- Contacting by telephone 400+ occupants, including emergency personnel and others.
- Broadcast voicemail.
- Megaphones.

Upon notification, i.e., fire alarm or PA systems, all building occupants should do the following:

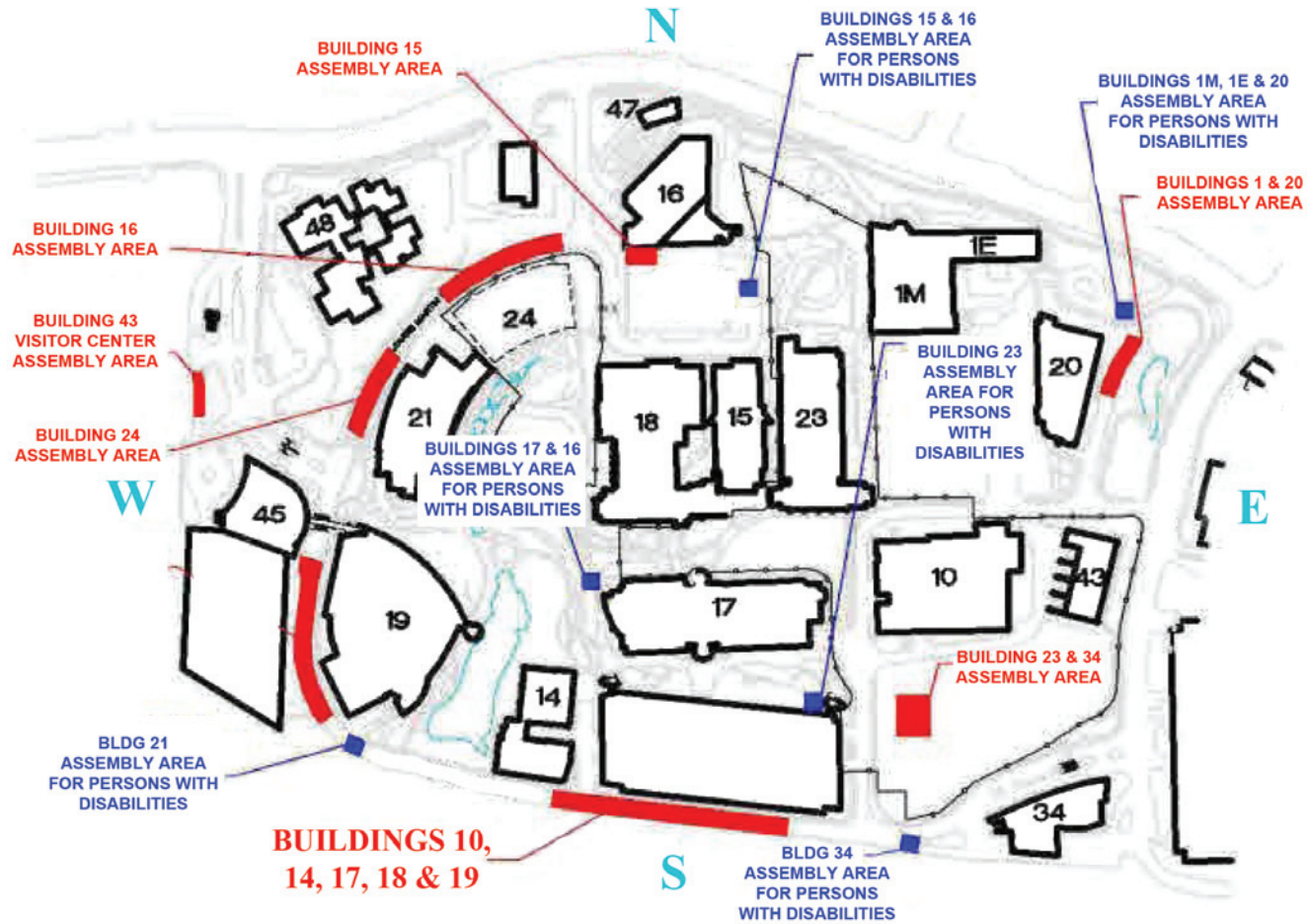
- Stop work immediately.
- Close work area doors, but do not lock them.
- Proceed to the nearest exit and evacuate the building.
- Follow all instructions from Occupant Emergency Plan Floor Coordinator(s), Monitors (orange hats), and security personnel.
- Proceed all the way to the designated Assembly Area.
- Remain calm and quiet during the verification process to account for personnel.
- Stay put at the designated Assembly Area until the "All Clear" is given for re-entry.

*NOTE: If necessary, building occupants may be redirected by local authorities, i.e., police, fire department, or security personnel, to an alternative assembly area which will maximize safety and security.*



# ROYBAL CAMPUS

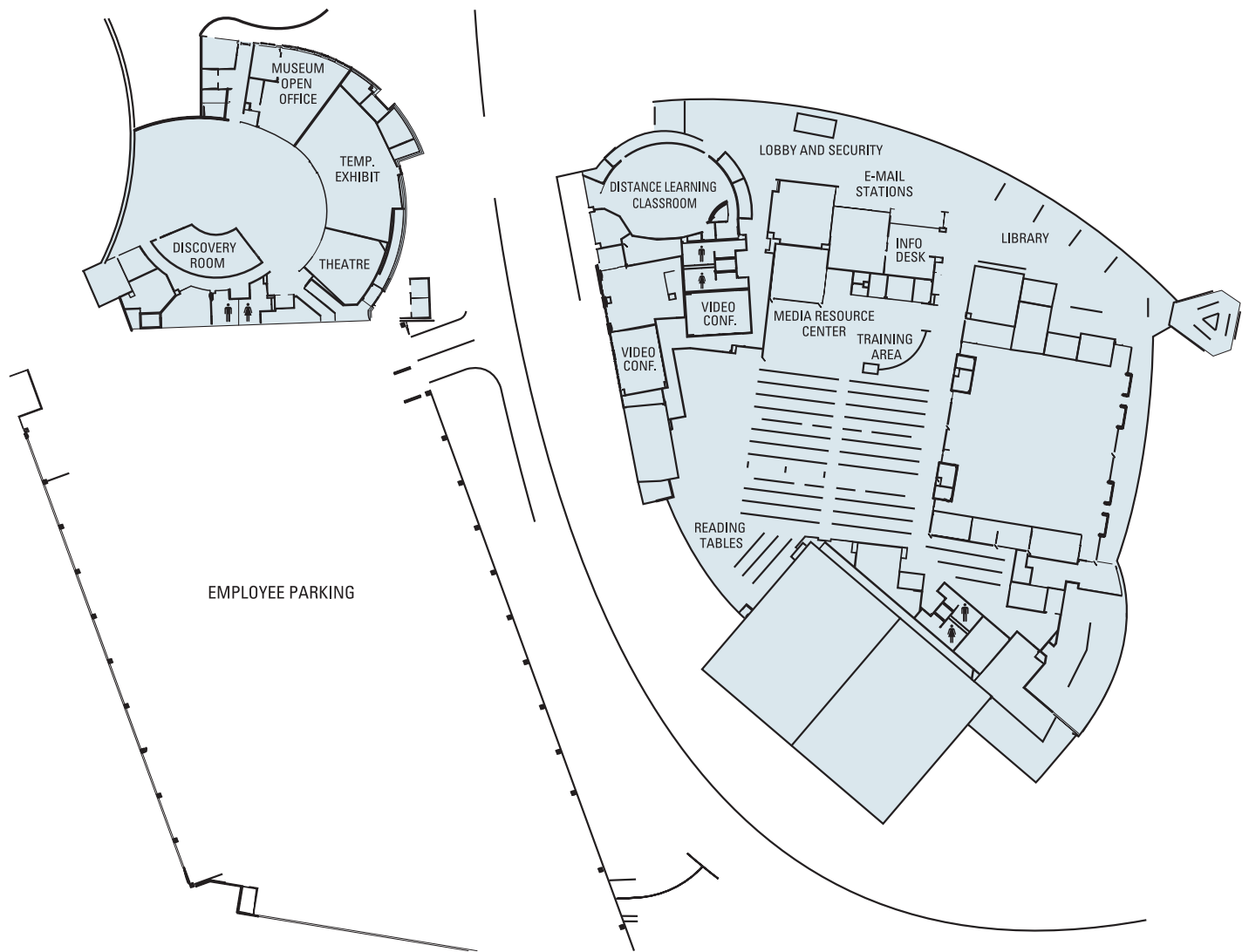
## ASSEMBLY AREA MAP



UPDATED JANUARY 25, 2011

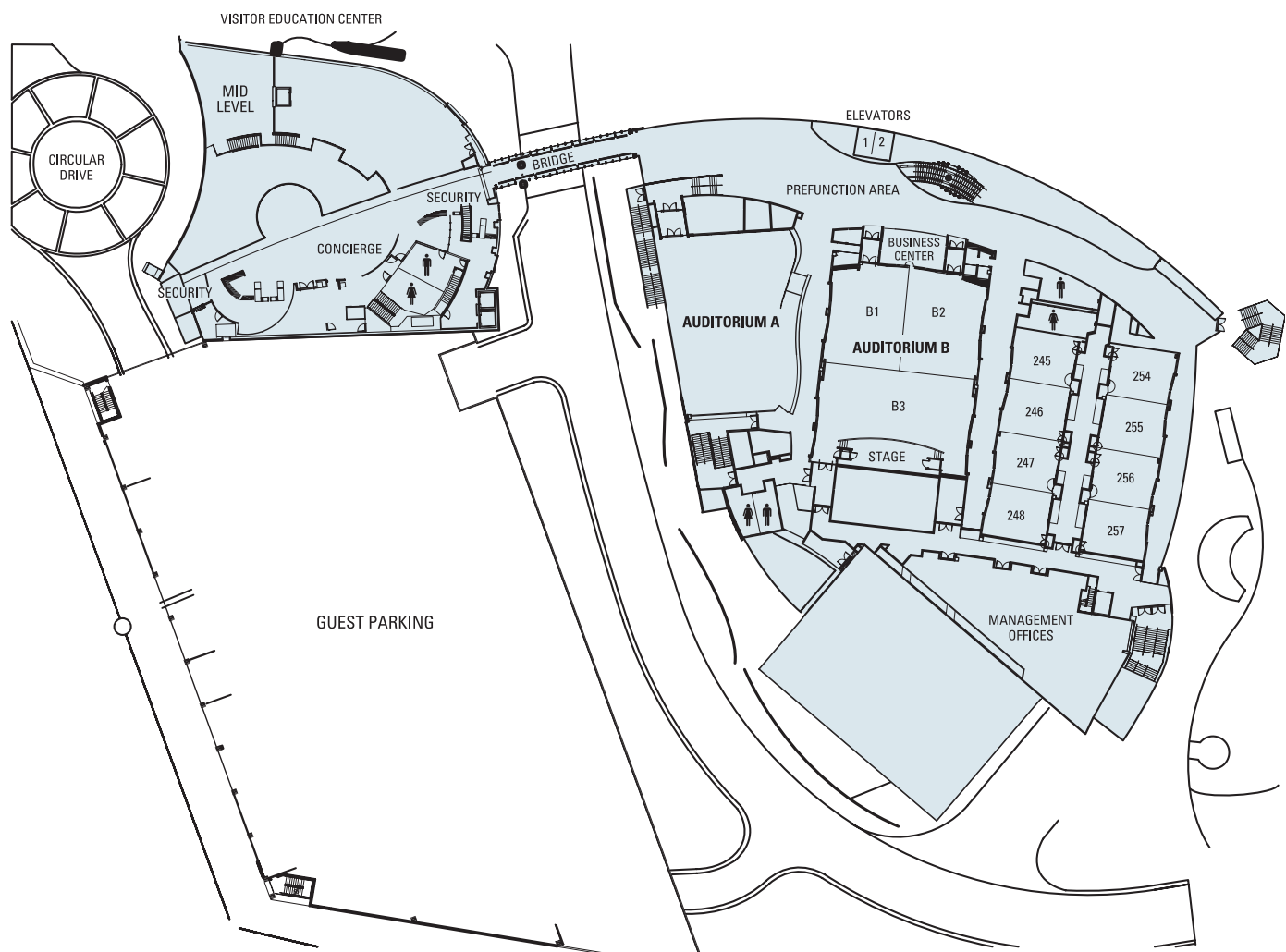
# CDC Global Communications Center

## Level One



# CDC Global Communications Center

## Level Two



## Pre-Meeting Training Tuesday, August 16, 2011

CDC Roybal Campus, Thomas R. Harkin Global Communications Center  
Building 19, Room 117

8:30 AM – 12:00 PM	<b>Administrative Time</b> (work-related business, DEERS card renewal, fit testing, badge renewals)
12:00 PM – 1:00 PM	<b>Lunch</b>
1:00 PM – 2:30 PM	<b>Radiation Basics</b>  <b>Armin J. Ansari</b> , PhD, Physical Scientist, Radiation Studies Branch, Division of Environmental Hazards and Health Effects, National Center for Environmental Health, Office of Non-communicable Diseases, Injury and Environmental Health
2:30 PM – 2:45 PM	<b>Break</b>
2:45 PM – 3:45 PM	<b>Radiation Emergencies and Public Health</b>  <b>Armin J. Ansari</b> , PhD, Physical Scientist, Radiation Studies Branch, Division of Environmental Hazards and Health Effects, National Center for Environmental Health, Office of Non-communicable Diseases, Injury and Environmental Health
3:45 PM – 5:00 PM	<b>Administrative Time</b> (work-related business)

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## Wednesday, August 17, 2011

CDC Roybal Campus, Thomas R. Harkin Global Communications Center  
Building 19, Auditorium B3

- |                   |  |
|-------------------|--|
| 7:30 AM – 8:30 AM | <b>Networking Breakfast</b>  |
| 8:30 AM – 8:40 AM | <p><b>Welcome</b></p> <p><b>Daniel M. Sosin</b>, MD, MPH, Deputy Director, Chief Medical Officer, Office of Public Health Preparedness and Response (OPHPR)</p> <p><b>Barbara A. Ellis</b>, PhD, MS, Associate Director for Science and Public Health Practice, Office of Science and Public Health Practice (OSPHP), OPHPR</p>  |
| 8:40 AM – 8:45 AM | <p><b>Introduction of Keynote Speaker</b></p> <p><b>John M. Horan</b>, MD, MPH, Director, CEFO Program, OSPHP, OPHPR</p>   |
| 8:45 AM – 9:05 AM | <p><b>Keynote Address: Perspectives from the Director of the Centers for Disease Control and Prevention</b></p> <p>Speaker:<br/><b>Thomas R. Frieden</b>, MD, MPH, Director, Centers for Disease Control and Prevention; Administrator, Agency for Toxic Substances and Disease Registry</p> <p><b>Objective:</b><br/>Discuss Dr. Frieden's vision for continuing to support and enhance epidemiologic capacity in the states and to discuss how Dr. Frieden envisions CEFOs contributing to epidemiologic capacity in general, including public health preparedness and response.</p> |
| 9:05 AM – 9:25 AM | <b>Q &amp; A Session with Dr. Frieden</b>  |
| 9:25 AM - 9:30 AM | <p><b>Introduction of Keynote Speaker</b></p> <p><b>John M. Horan</b>, MD, MPH, Director, CEFO Program, OSPHP, OPHPR</p>   |

## Wednesday, August 17, 2011

- 9:30 AM – 9:45 AM     **Keynote Address: Perspectives from the Director of the Office of Public Health Preparedness and Response**
- Speaker:  
**RADM Ali S. Khan**, MD, MPH, Director, OPHPR
- Objective:**  
Discuss Dr. Khan's vision for the CEFO Program and the CDC Strategic Plan for Preparedness and Response.
- 9:45 AM – 10:00 AM     **Q & A Session with Dr. Khan**
- 10:00 AM – 10:30 AM     **Break**
- 10:30 AM – 12:00 PM     **Panel Session: Leveraging Collaborations Across CDC**
- Facilitator:  
**RADM Ali S. Khan**, MD, MPH, Director, OPHPR
- Panelists:  
**Judith A. Monroe**, MD, FAAFP, Director, Office for State Tribal, Local and Territorial Support (OSTLTS)
- Stephen B. Thacker**, MD, MSc, Director, Office of Surveillance, Epidemiology and Laboratory Services (OSELs)
- Objective:**  
Panelists will discuss their programs: organizational structures, primary purpose, functions, and activities that may impact the CEFO Program.
- 12:00 PM – 1:30 PM     **Networking Lunch**
- 1:30 PM – 2:15 PM     **Panel Session: Hospital Preparedness Program (HPP) and the Public Health Emergency Preparedness (PHEP) Grant Programs**
- Facilitator:  
**Linda Neff**, PhD, MSPH, Senior Epidemiologist, CEFO Program, OSPHP, OPHPR
- Panelists:  
**RADM Clare Helminiak**, MD, MPH, Chief Medical Officer, Deputy Director for Medical Surge, Office of Preparedness and Emergency Operations, Office of the Assistant Secretary for Preparedness and Response
- Christine Kosmos**, BSN, MSN, Director, OD, Division of State and Local Readiness, OPHPR
- Objective:**  
Provide an overview of plans to align the HPP and PHEP grant programs and alignment of the measures and deliverables; to discuss the CEFO Program's stake in aligning the HPP and PHEP grant programs, particularly the potential for direct assistance authority through the HPP grant; discuss new PHEP developments, challenges and successful planning and implementation practices.

## Wednesday, August 17, 2011

2:15 PM – 2:45 PM	<b>Healthcare Preparedness Activities</b>  Speaker: <b>Deborah A. Levy</b> , PhD, MPH, Chief, Healthcare Preparedness Activity, Division of Healthcare Quality Promotion; Assistant Director, Healthcare Preparedness and Program Integration, OPHPR  <b>Objective:</b> Discuss real-life examples of successful evidence-based healthcare preparedness activities.
2:45 PM – 3:30 PM	<b>Networking Break</b>
3:30 PM – 5:00 PM	<b>CEFO Program External Review</b>  Speakers: <b>Matthew Jennings</b> , MS, Health Scientist, OSPHP, OPHPR  <b>John M. Horan</b> , MD, MPH, Director, CEFO Program, Office of Science and Public Health Practice (OSPHP), OPHPR  <b>Nadine Oosmanally</b> , MSPH, ORISE Fellow, CEFO Program, OSPHP, OPHPR  <b>Coby Jansen</b> , MPH, PHPS Fellow, CEFO Program, OSPHP, OPHPR  <b>Objective:</b> Provide an overview of the external review process used with the OPHPR Board of Scientific Counselors. Discuss preliminary results of the June 29 – July 1 CEFO Program External Review and results of the CEFO Survey and the Stakeholder Survey that were part of the External Review. CEFOs who participated on the External Review Panels will also provide comments.
5:00 PM	<b>Adjourn</b>
6:00 PM	<b>CEFO Program Group Dinner</b>

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## Thursday, August 18, 2011

CDC Roybal Campus, Thomas R. Harkin Global Communications Center  
Building 19, Auditorium B3

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|---------------------|---|
| 7:30 AM – 8:30 AM   | <b>Networking Breakfast</b>   |
| 8:30 AM – 8:35 AM   | <b>Welcome and Introduction of Opening Speaker</b><br><b>John M. Horan</b> , MD, MPH, Director, CEFO Program  |
| 8:35 AM – 9:00 AM   | <b>Leveraging Collaborations Across CDC</b><br><br>Speaker:<br><b>James W. Buehler</b> , MD, Director, Public Health Surveillance Program Office, OSELS<br><br><b>Objective:</b><br>Provide an overview of activities in PHSP and opportunities for CEFOs to collaborate.   |
| 9:00 AM – 9:20 AM   | <b>Q &amp; A Session with Dr. Buehler</b>   |
| 9:20 AM – 11:00 AM  | <b>Panel Session: Foodborne Illness and Preparedness</b><br><br>Facilitator:<br><b>John M. Horan</b> , MD, MPH, Director, CEFO Program, OSPHP, OPHPR<br><br>Panelists:<br><b>Susan E. Lance</b> , DVM, PhD, FDA Liaison to CDC, OD, National Center for Emerging and Zoonotic Infectious Diseases (NCEZID), Office of Infectious Diseases (OID)<br><br><b>Regina L. Tan</b> , DVM, MS, DACVPM, Director, Applied Epidemiology Division, Office of Public Health Science, Food Safety and Inspection Service, U.S. Department of Agriculture (USDA)<br><br><b>Objective:</b><br>Discuss how agencies are working together to address food defense preparedness and response and measures to protect the nation's food supply, and to discuss the new national food safety bill and real-life examples of implementation of broad policies. |
| 11:00 AM – 12:00 PM | <b>Networking Break</b>   |
| 12:00 PM – 1:30 PM  | <b>Networking Lunch</b>   |



**Thursday, August 18, 2011**

1:30 PM – 3:00 PM

**Panel Session: Electronic Reporting Systems**

Facilitator:

**John M. Horan**, MD, MPH, Director, CEFO Program,  
OSPHP, OPHPR

Panelists:

**Samuel L. Groseclose**, DVM, MPH, Associate Director for Science, Division  
of Healthcare Information, Public Health Surveillance Office (PHSO),  
OSELS

**Laura A. Conn**, MPH, BS, Health Scientist, Office of the Director (OD),  
Public Health Informatics and Technology Program Office (PHITPO),  
OSELS

**Robert W. Pinner**, MD, Associate Director, OD, NCEZID, OID; Co-Chair,  
CSTE-CDC Electronic Laboratory Reporting Task Force

**Mark Conde**, Co-Chair, Association of Public Health Laboratories  
Informatics Committee; Associate Director, Career MPH Distance Learning  
Program, Applied Public Health Informatics Track, Rollins School of Public  
Health, Emory University

**Objective:**

Discuss (1) electronic reporting systems currently being used by states and the success, cost, and effectiveness of various approaches; (2) Electronic Laboratory-Based Reporting (ELR): the push for ELR; the impact of ELR on current practices and outcomes; recurring ELR issues/key topics of discussion; practical examples of how states are converting to ELR; how are states using electronic communications to report communicable disease epidemiologic and laboratory data; the responsibilities of state and local partners to accept, route, and process electronic messages; and the vision for a national ELR system; and (3) issues that are influencing decision-making and policy.

3:00 PM – 3:30 PM

**Feedback Session: Idea for a Surveillance Resource Portal**

Speaker:

**Pamela A. Meyer**, PhD, MSPH, Health Scientist, OD, PHSPH, OSELS

**Objective:**

Obtain feedback from CEFOs regarding an idea for a surveillance resource portal that would be made available to states.

3:30 PM – 4:00 PM

**Break**

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## Thursday, August 18, 2011

4:00 PM – 5:00 PM

### **CEFO Quarterly Reports: Gaps and Opportunities**

Speakers:

**John M. Horan**, MD, MPH, Director, CEFO Program, OSPHP, OPHPR

**Linda Neff**, PhD, MSPH, Senior Epidemiologist, CEFO Program, OSPHP, OPHPR

#### **Objectives:**

- Define the purpose of the Quarterly Reports and how the information informs programmatic decisions.
- Present and discuss results of recent Quarterly Reports review.
- Introduce plans for revised quarterly reporting process.
- Engage with CEFOs in discussion and plans for individual and collaborative activities that address PHEP target capabilities and contribute to the evidence base for public health practice.

5:00 PM

### **Adjourn**

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## Friday, August 19, 2011

CDC Roybal Campus, Thomas R. Harkin Global Communications Center  
Building 19, Auditorium B3

- 7:00 AM – 8:00 AM      **Networking Breakfast  
CEFO Sharing Sessions**
- 8:00 AM – 9:00 AM      **Sharing Session #1: What Makes a Great CEFO Experience?**
- Facilitators:  
**CEFO Stephen Pickard**, MD, CAPT, USPHS  
**CEFO Randall Nett**, MD, LCDR, USPHS
- Objective:**  
Share ideas on key factors contributing to successful CEFO assignments.
- 9:00 AM – 9:30 AM      **Sharing Session #2: Vulnerable Populations**
- Facilitator:  
**Mark M. Bashor**, PhD, Vulnerable Population Officer, Office of Science and Public Health Practice, OD, OPHPR
- Objective:**  
Share information about CEFOs' work with vulnerable population initiatives in their assigned states, implementation of recommendations, worthy strategies, practical value, approaches, and challenges.
- 9:30 AM – 10:00 AM      **Sharing Session #3: CEFOs' Key Roles and Responsibilities**
- Facilitator:  
**CEFO Aaron Fleischauer**, PhD, MSPH, CDR, USPHS
- Objective:**  
Identify CEFOs' areas of interest and expertise to serve as a reference for consultation among them.
- 10:00 AM – 10:15 AM      **Break**
- 10:15 AM – 11:15 AM      **Council of State and Territorial Epidemiologists (CSTE) Overview**
- Speakers:  
**Jennifer Lemmings**, MPH, Epidemiology Program Director, CSTE  
**Ashlyn Beavor**, MPH, Fellowship and Workforce Administrator, CSTE  
**Monica Huang**, MPH, Associate Research Analyst, CSTE
- Objective:**  
Discuss the organizational structure, goals, committees and activities of CSTE, and opportunities for CEFOs to become more engaged. Discuss relevant position statements and issues addressed at the CSTE Conference.

## Friday, August 19, 2011

11:15 AM – 12:00 PM **Epi Info™ 7 Demonstration**

Speaker:

**Mohammad Islam**, BS, MS, Associate Director of Technology,  
Methods, Epidemiology and Analysis Program Office, OSELS  
Division of Epidemiology and Analytic

12:00 PM **Adjourn**



This image shows a single sheet of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.